

**INDIVIDUAL APPLICATION
FOR FREE LIBRARY SERVICE**

**Indiana Talking Book and Braille Library
Indiana State Library
140 N. Senate Avenue
Indianapolis, IN 46204
317-232-3684 1-800-622-4970**

Name

Address

City

State

Zip

Phone

Daytime Phone

County

Date of Birth

Sex (please circle): M F

If Student, permanent address

Parent (if patron is under 18) or person to be contacted if you cannot be reached for an extended period.

Name

Phone

Address

☐ By law, preference in lending books and equipment is given to veterans. Please check here if you have been honorably discharged from the US Armed Forces.

ELIGIBILITY REQUIREMENTS AND CERTIFICATION

Residency or US Citizenship: Eligible readers must be residents of the United States, including the several states, territories, insular possessions, and the District of Columbia; or, American citizens domiciled abroad.

Persons with the following conditions are eligible for free library service from the talking-book program.

- ☐ **Blindness:** Corrected visual acuity of 20/200 or less in the better eye, or a visual field of 20 degrees or less.
- ☐ **Visual handicap:** Not legally blind but unable to read standard print material without special aids or devices other than regular eyeglasses, regardless of optical measurement.
- ☐ **Physical handicap:** other than visual impairment. Unable to read a book, hold a book, or turn a page because of physical limitation, e.g., paralysis, arthritis, muscle or nerve deterioration, extreme weakness.

- ☐ **Reading disability:** The result of organic dysfunction, such as dyslexia, of sufficient severity to prevent the reading of printed material in a normal manner.

In the case of reading disability from organic dysfunction, competent authority is defined as doctors of medicine and doctors of osteopathy who may consult with colleagues in associated disciplines.

☐ Deaf/Blind

In addition to any of the conditions above, does the applicant also have a **hearing impairment**? If so, indicate the degree of hearing loss:

- ☐ **Moderate:** Some difficulty hearing and understanding
- ☐ **Profound:** Cannot hear or understand speech

SIGNATURE OF CERTIFYING AUTHORITY

To be completed by a competent authority who is familiar with the applicant's visual and physical condition, and is able to certify applicant's inability to read standard print material because of that condition. For example, physician, registered nurse, therapist, optometrist, educator, ophthalmologist, hospital or welfare professional may qualify.

Applicant may not be certified by a relative.

In case of reading disability from organic dysfunction, federal law requires certification by a doctor of medicine or a doctor of osteopathy.

I certify that

is unable to read or use standard printed material because of the reason checked on page two of this application.

Name (please print)

Signature

Date

Original Signature Required - (No Signature Stamps) (No Faxes)

Title and Occupation

Telephone

Address

City, State, Zip

The information provided on this application and the patron records kept for recipients of the talking book service are confidential and will not be released to other individuals, institutions, or agencies except as provided for by Indiana Code 4-1-6 and 5-14-3-4 and amended by P.L. 50-1986.

BOOKS AND EQUIPMENT

Playback equipment and accessories are supplied to eligible persons on extended loan. If this equipment is not being used in conjunction with recorded reading material provided by the Library of Congress and its cooperating talking book libraries, it must be returned to the Indiana State Library.

Check the type of books and equipment you wish to receive.

- ☐ **Large print books**
- ☐ **Braille books** and/or magazines
- ☐ **Cassette player** and talking books on cassette
- ☐ **Easy cassette player** - plays 15/16 ips, 4-track only; for patrons who have difficulty using the standard cassette player
- ☐ **Combination player** - combines features of the easy cassette player and the record player in a single unit
- ☐ **Pillow speaker** - solely for readers confined to bed
- ☐ **Headphones** - solely for use where speakers are not permitted
- ☐ **Amplifier** - solely for use by readers with profound hearing loss. A special application, signed by a physician or licensed audiologist, is required.
- ☐ **Key extension levers** - for readers with limited use of hands. For cassette player only.
- ☐ **Remote control unit** - for individuals confined to bed or with restricted use of hands or arms. Ask for a separate application.
- ☐ **Breath switch** - for use with remote control unit. Only starts and stops machine. A special application is necessary.

For staff use only:

Patron wants Talking Book Topics in _____

Patron was called on: _____

Machine(s) # sent on: _____

READING PREFERENCE SHEET

Languages other than English _____

Reading Level: ☐ Adult ☐ Juvenile - Grade level _____

I do NOT wish to receive books that contain:

☐ explicit sex ☐ violence ☐ strong language

Check one: I want to receive my newsletter and catalogs in:

☐ Braille ☐ Large Print ☐ Cassette

Check one: ☐ I will select my own books.

☐ Send me books in the subject areas indicated below

Check the box & circle letters preceding subjects of interest to you.

F = Fiction

NF = Non-fiction

☐ Adventure (ADV)
☐ Aged/Aging (AGE)
☐ Animals F (ANM), NF (ZOO)
☐ Bibles - Specify _____
☐ Biography (BIO)
☐ Black Interest (BLK)
☐ Bus & Econ (BUS, ECO)
☐ Christian Fiction (CHF)
☐ Classics (CLA)
☐ Cooking (CKH)
☐ Crafts & Hobbies (CRA)
☐ Disabilities (DII)
☐ Family Stories (FSG, FSTD)
☐ Gentle or Nostalgic (GENT)
☐ Gothic/Rom. Sus. (GOT, GOTM)
☐ Health (MED, FIT)
☐ Historical Novels (HIF)
 ☐ US (HIFUS) ☐ Foreign (HIFF)
☐ History, NF (HST)
 ☐ US (HUS) ☐ Foreign (HWO)
☐ Homemaking (HOM)
☐ Humor (HUM)
☐ Indiana Interest (INI)
☐ Jewish Interest (JIN)
☐ Law F (LAWF) NF (LAW)
☐ Medicine F (MEF) NF (MED)

☐ Movies/TV into books (MRT, TVM)
☐ Mysteries (MYS)
☐ Mythology/Fairy Tales (MYT, FOL)
☐ Occult F (OCC) NF (OCCN)
☐ Philosophy (PHI)
☐ Plays (DRA)
☐ Poetry (POE)
☐ Politics (POL)
☐ Psychology (PSY)
☐ Religion-Specify _____
☐ Romance (ROM)
☐ Science - Specify _____
☐ Science Fic/Fantasy (SCF, FAN)
☐ Short Stories (SST)
☐ Social Concerns (SOP)
☐ Sports (SPO)
☐ Spy/Espionage (SPY)
☐ Suspense/Thriller (SUS)
☐ Technology (CMP, TEC)
☐ Terrorism (TER)
☐ Travel & Geography (TRA)
☐ War F (WAR) NF (WNF)
☐ Westerns (WES)
☐ Young Adult (YF, YN)
☐ Favorite Authors _____

In order for us to process your application promptly, please return the entire application, properly certified to us. If you did not receive a complete form (6 pages) with the magazine insert and the additional information sheet please call the Talking Book and Braille Library at 317-232-3684 or 1-800-622-4970.

APPLICANT AGREEMENT

It is the responsibility of Talking Book & Braille users to:

1. Return the cassette and record players loaned to you when you are no longer using the recorded reading material provided by the Indiana Talking Book Program.
2. Notify the library of any address or telephone number changes
3. Take good care of materials and machines
4. Borrow books and/or magazines on a regular basis
5. Read and return books within 30 days of their receipt to allow others the opportunity to read.

I understand the above responsibilities and agree to follow them.

Signature of applicant or guardian _____

Please mail this completed application to:

**Indiana Talking Book and Braille Library
Indiana State Library
140 N Senate Ave
Indianapolis IN 46204**

MAGAZINES

Name _____
Address _____

Circle the number preceding the name of each magazine you would like to receive. Magazines marked with an asterisk must be returned to the library. All others may be kept or discarded.

Cassette Magazines

- | | |
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| <ol style="list-style-type: none"> 1. American Heritage 2. Analog Science Fiction and Fact 3. Asimov's Science Fiction 4. Atlantic Monthly 5. Das Beste aus Reader's Digest (German) 6. Bon Appetit 7. Buenhogar (Good Housekeeping, Spanish) 8. *Choice Magazine Listening 9. Computer Life 10. Consumer Reports 11. Contemporary Sound Track 12. Cricket/National Geographic World 13. Diabetes Forecast 14. Discover: The World of Science 15. Ebony 16. Ellery Queen's Mystery Magazine 17. Foreign Affairs 18. Good Housekeeping 19. *Good Old Days 20. *Guideposts | <ol style="list-style-type: none"> 21. Health & Nutrition Newsletters 22. Horticulture 23. *Humpty Dumpty Magazine 24. Le Journal Francais d'Amerique 25. Magazine of the Month 26. *Modern Maturity 27. Money Magazine 28. The Musical Mainstream 29. The Nation 30. National Geographic 31. *National Geographic Traveler 32. National Review 33. Newsweek 34. The New York Times Book Review 35. Outdoor Life 36. *Parents 37. People 38. *Playboy 39. *QST Magazine 40. Quarterly Music Magazine 41. Reader's Digest 42. Redbook 43. *Reminisce 44. *Saturday Evening Post |
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Cassette Magazines Cont.

45. Selecciones del Reader's Digest (Spanish)
46. *Selections du Reader's Digest (French)
47. Smithsonian
48. Southern Living
49. *Spider (Children's Mag)
50. *Sports Illustrated
51. Sports Illustrated For Kids
52. Stereo Review
53. Teen People
54. Time Magazine
55. Travel Holiday
56. *True West
57. Women's Day
58. Writer
59. *U. S. News and World Report
60. Young Adult Magazine of The Month

Large Print

1. *Guideposts
2. *New York Times Large Type Weekly
3. *Reader's Digest

Braille Magazines

1. American Baseball League
2. Boys' Life
3. Braille Chess Magazine
4. Braille Music Magazine
5. Conundrum
6. Cooking Light
7. ESPN Sport Magazine
8. Harper's
9. Health Newsletters
10. Kiplinger's Personal Finance Magazine
11. Ladies' Home Journal
12. Martha Stewart Living
13. Muse
14. The Musical Mainstream
15. National Baseball League
16. National Basketball Assoc
17. National Football League
18. National Geographic
19. National Hockey League
20. The New York Times Lg. Type Weekly
21. News (NLS Newsletter)
22. Parenting
23. PC World
24. Playboy
25. Poetry
26. Popular Mechanics
27. Popular Music Lead Sheets
28. Reader's Digest
29. Rolling Stone
30. Science News
31. Seventeen
32. Short Stories
33. Spider (Children's Magazine)
34. Stone Soup (Children's Writings)
35. Update (NLS Newsletter)
36. The Washington Post Book Worl